



Job Description

Vice President: Membership

Reports to:	Dana Marsh, President of Board of Directors
Direct Reports:	Membership Committee
Hours & Term:	5-10 hours per week, term ending at the AGM to held in January/February 2022
Place of Work:	Working remotely
Languages Required:	Working comprehension of English, French an asset

Position Overview:

VP Membership is responsible for chairing the membership committee, liaising with FCP members, overseeing execution of the membership eligibility & approval policy, and providing strategic direction regarding member benefits and supports.

Duties & Responsibilities:

Administrative:

1. Attendance at Board meetings every two weeks, including reading/viewing reports in advance of Board meetings, and meaningfully engaging in conversations and decision-making during meetings.
2. Attendance at FCP events, including General Meetings of the membership.
3. In the case you cannot attend a meeting or event, you are responsible for communicating your absence in advance, and viewing the meeting recordings/minutes as soon as possible.
4. Be able to respond to online communications (e.g. email, direct messages, and votes) within 2 business days. We currently use Google Workspace and Slack as our primary communication tools, and will train any new Board members who are not familiar with these tools.



Community

5. Meaningfully support, engage with, and centre the interests of the FCP Leadership Councils.
6. Fierté Canada Pride strives to maintain an anti-oppressive workplace and environment that embraces social justice, anti-racism, and intersectional feminism. All Board members are expected to uphold these values.
7. Consider issues of racism, anti-Black racism, sexism, misogyny, misogynoir, colonialism, cissexism, transmisogyny, transmisogynoir, gender binarism, heterosexism, monosexism, amatonormativity, whorephobia, ableism, classism, sizeism, and other forms of systemic violence throughout all of our work.
8. Sit on at least one FCP committee, if possible.

Membership

9. In the absence of the President and Vice President Governance, the VP Membership will perform the duties and exercise the powers of both the President and VP Governance.
10. Work with staff and the Communications Committee in outreach and ongoing communication efforts, including a regular membership newsletter.
11. Oversee the recruitment, approval, and onboarding of new/potential members. In the absence of staff, effectively follow the Membership Approval Procedure.
 - a. Identify, manage, and execute member benefits.
 - b. Maintain a current membership list.
12. Liaise with InterPride regarding membership needs.
13. Oversee annual conference and AGM bid process and procedures alongside the Governance Committee.
14. Chair meetings of and delegate tasks for the membership committee.

Requirements:

To be considered for the Board of Directors, you must:

- Have lived experience or connection to the 2SLGBTQ+ community.
- Be at least 18 years of age.
- Not have any outstanding grievances or concerns formally filed against you to FCP.
- Not be in a bankrupt status.

- Not have been declared “incapable” by a court in Canada or in another country.
- Have experience working or volunteering with member-based organizations.
- Be willing to disclose your legal name for registration with Industry Canada.

Ideally, you will also have extensive knowledge of

- 2Spirit and LGBTQ+ communities,
- anti-oppressive, anti-racism and anti-capitalist practices,
- not-for-profit organizing, and/or
- the pride movement (familiarity with the landscape in Canada would be considered an asset).

Interested candidates who do not meet the requirements but are interested in getting involved are encouraged to connect with us about training and onboarding opportunities.

Over the next year, we anticipate working on a variety of projects, in which the following skill sets would be particularly valuable:

- finance,
- law,
- human resources, and
- experience with non-hierarchical, consensus-based, or alternative forms of governance in the spirit of decolonization, anti-capitalism, and anti-heteronormativity.

If you could contribute to any of these areas, we encourage you to apply.

To Apply:

We invite interested candidates to submit their interest to our National Director, at director@fiertecanadapride.org, with the following:

- A CV in either written or audio/video format or an expression of interest; and
- At least one volunteer / board reference.

While we are open to ongoing applications, we urge candidates to express interest by June 30th 2021 for our first round, and September 30th 2021 for our second round.